



The Government of the Democratic Socialist Republic of Sri Lanka

Ministry of Public Security

Department of Immigration and Emigration

Invitation for Expression of Interest (EOI)

**from the Interested, qualified and capable parties through the respective
Governments**

**for Procurement of 5,000,000 Electronic Passports (e-Passports)
and 500,000 'N' series blank Machine Readable Passports (MRPs)
for the Department of Immigration and Emigration**

International Competitive Bidding Procedure

**Ministry of Public Security,
14th Floor, "Suhurupaya",
Sri Subhuthipura Road,
Battaramulla,**

Sri Lanka.

REF NO: PS/03/PB/PR/05/13/23

1. Introduction

- 1.1 The Department of Immigration and Emigration (DI&E) in Sri Lanka was established in 1948. The Department of Immigration and Emigration Sri Lanka oversees the regulations of the country's border control and manages the movement of individuals in and out of Sri Lanka while issuing passports to Sri Lankan nationals. To execute the main functions of border control system of Sri Lanka the Department uses its own Border Control System with a reliable and standard passport issuing system, which serves as the identity of Sri Lankans while they are in overseas and facilitates them to cross international borders. In order to achieve the above task and enhance the quality of Sri Lankan passports to meet the latest standards with required and appropriate technological features, the Ministry of Public Security is inviting Expression of Interest (EOI) from qualified suppliers all over the world who meets the eligibility criteria published by the Ministry.
- 1.2 Present Sri Lankan passport holds the 99th place in global rankings according to the Guide Passport Ranking Index in the 2023, Quarter 1 ([guideconsultant.com/passport-ranking/sri-Lanka-passport-ranking/](https://www.guideconsultant.com/passport-ranking/sri-Lanka-passport-ranking/)). The Henley Passport Index is the only accredited ranking of global passports according to the number of destinations which holders can access without a prior visa. The index is the exclusive source of data for the International Air Transport Association (IATA), which has the largest and most accurate travel information database in the world. IATA has ranked Sri Lankan passport as 103rd which had free access to 42 destinations in 2022. (henleyglobal.com/passport-index)
- 1.3 The line Ministry of DI&E, 'Ministry of Public Security' hereinafter referred as '**Ministry**' welcomes the cooperation of appropriate governments by assuring qualified and capable parties of their countries for manufacturing and personalization of approximately Five Million (5,000,000) numbers of electronic passports (e-passports) and five hundred thousand (500,000) numbers of 'N' series of Machine Readable Passports (MRPs) for a period of ten years for the DI&E Sri Lanka on the basis of Build-Operate-Transfer (BOT) model. (hereinafter referred to as the Procurement).

- 1.4 The supply of the quantity of ‘N’ series MRPs (paragraph 1.3) is subjected to the date of commencement of issuance of e-passports. If the Supplier is able to supply e-passports from the month of November 2023, the requirement of ‘N’ series passports does not arise.
- 1.5 Ministry will receive EOI from prospective Applicants in accordance with the terms set forth herein as modified, altered, amended and clarified from time to time by Ministry. All applications shall be prepared and submitted as per this document on or before the “Application Closing Date” (refer Section 5.4).
- 1.6 The Applicant submitting the EOI should be the Lead Party of a Joint Venture (JV)/ Consortium necessary for this Procurement.
- 1.7 This EOI is not legally binding on the Ministry and should not be considered as an agreement. Further, the EOIs submitted not to be considered as an offer.

2. Objectives

The primary objectives of inviting EOIs are:

- 2.1 to develop, commission and operate the process of issuance of e-passports in compliance with ICAO standards.
- 2.2 to improve the efficiency and effectiveness of the passports issuance process and to streamline the same.
- 2.3 to introduce e-passports in the category of ‘Ordinary Passports’, ‘Official Passports’ and ‘Diplomatic Passports’.
- 2.4 to provide the ‘N’ series blank Machine Readable Passports (MRPs) from the month of November 2023 until the commissioning of the issuance of e-passports.
- 2.5 to build the necessary infrastructure, including hardware and software system and operate it for ten (10) years or any other period agreed with the Ministry in order to achieve the above objectives and transfer the same to the Department of Immigration and Emigration.

3. Brief description of the selection process

The Ministry will adopt a two-phase process for selection of the service provider under this BOT Procurement. The two phases are EOI phase (first phase) and Request For Proposal (RFP) phase (second phase) collectively referred to as the “Bidding Process”. The bidding process begins with the advertisement and press notice of this EOI issued on 2023-06-12.

3.1 EOI Phase: Submission of EOI by Applicants. It is necessary to include the following information in accordance with the terms and conditions of this EOI including certified copies of relevant certificates.

- (a) Details of the contracts/range of relevant services that are provided.
- (b) Qualifications and experience of relevant professionals and technical personnel who are currently employed.
- (c) The Applicant’s experience and track record in implementing similar assignments should be included in a list of major clients, focusing on border management and production, supply and personalization of respective National Identity document.
- (d) Relevant details regarding ISO quality standards, Professional Memberships, and other industry-standard certification.
- (e) A summary of the audited annual revenue for the last seven (07) years of Applicant and all parties.
- (f) Applicant and all parties in a Joint Venture/ consortium can only be part of a single EOI.
- (g) Applicant’s performance for the last seven (07) years on production and personalization (product/service) of ISO/IEC 7810 compatible 100% polycarbonate electronic Passport production (bio-page). Relevant proof documents should be attached.
- (h) The Applicant or all parties (in case of “Joint Venture/Consortium”) submitting EOI for the Procurement, shall be ISO 9001:2015 (Quality Management) certified including production plant.
- (i) The Applicant or all parties involved in production of passports or its structural components shall be ISO 14298 (Government level or higher) certified.

- (j) The Applicant or all parties (in case of “Joint Venture/Consortium”) submitting EOI for the Procurement, shall be ISO 27001 certified.
- (k) Applicant proposed Chip module for e-passport should comply to the ICAO 9303 and comply with
 - (i) ISO/IEC 14443-2: 2020 Cards and security devices for personal identification - Contactless proximity objects - Part 2: Radio frequency power and signal interface.
 - (ii) ISO/IEC 19794-5:2011 Information Technology - Biometric data interchange formats.
 - (iii) ISO/IEC 7816 - Identification Cards.
- (l) Any relevant details regarding ISO quality standards, Professional Memberships, and other industry-standard certifications.
- (m) Any other pertinent information on supplying for aforementioned demands.

3.2 Contents of this document (Invitation for EOI)

- (a) Letter of submission of EOI. (Appendix I)
- (b) Detail of Foreign Applicants. (Form ‘A’)
- (c) Brief description of the Operational Model. (Form ‘B’)
- (d) The List of Machineries and Equipment to be used. (Form ‘C’)
- (e) Schedule of experience of similar nature contracts. (Form ‘D’)
- (f) Power of attorney for the signing of EOI.
- (g) Last seven (07) years (2016-2022) audited financial statements.
- (h) All information of litigation if any. (self-declaration if there is no any litigation)

3.3 Amendments to the EOI

- 3.3.1 Before the application closing date, the Ministry shall, either on their own motion or in response to any clarification or for any other reason whatsoever, provide interpretation, amendments, correction and/or clarification to this EOI issued as an addendum. Addendums will be published in the same media channels and in completed or the applications which are not in compliance with the amended requirement of Ministry will not be accepted.

3.3.2 Applicants will be notified of any amendments to the EOI as an addendum by email. To allow the applicants a reasonable time to take addendum into account or for any other reason, Ministry may, at its sole discretion extend the application closing date. Unless otherwise given a written notice by Ministry, verbal clarification given by Ministry or its employees or representatives shall not in any way or manner be binding upon Ministry.

3.4 Request for Clarification

The Applicant may ask for clarifications regarding this EOI via email/letter to the following email or postal address. No later than the last day for receiving query stage.

The Chairman,
Cabinet Appointed Procurement Committee (CAPC),
C/O Secretary, Ministry of Public Security,
14th Floor, “Suhurupaya”,
Sri Subhuthipura Road,
Battaramulla,
Sri Lanka.
Email: ca@pubsec.gov.lk

3.5 Schedule of EOI Phase:

Phase	Period
i. First day of notice publication	2023-06-12
ii. Issuance of EOI documents	From 2023-06-12 to 2023-07-10
iii. Last day for receiving request for clarification	2023-06-22
iv. Application closing date & time	2023-07-11 at 14:00 hours
v. Evaluation of EOI and notification of shortlist	Approx.04 weeks from the closing date

3.6 Request for Proposal (RFP) Phase:

Ministry will only issue RFPs to the shortlisted Applicants to submit their technical and financial proposals using a two-envelopes process.

4. Eligibility of Applicants for EOI

4.1 Contractual Requirements

- 4.1.1 The Applicants, who are endorsed by the respective Governments / Foreign Missions of such Governments, in their registered domiciles intending to participate in this Procurement should enter into a Joint Venture/Consortium with a Sri Lankan counterpart (A Company registered in Sri Lanka more than five years). Such intention has to be confirmed when submitting the EOI. Also, it should be certified by the respective Government or the Embassy / High Commission in Sri Lanka and such Applicants should not have legal impediment to submit the EOI for this Procurement. (Complete Form 'A')
- 4.1.2 In addition to the above, the EOI document should also contain a letter of intent signed by all Parties and a draft Joint Venture/Consortium agreement to that effect.
- 4.1.3 A resolution made by the Board of Directors for participation in this EOI and authorized signatory supported by a registered Power of Attorney (POA). The registered POA is for authorized signatory.
- 4.1.4 All documents such as Memorandum of Understanding (MOUs), Agreements, Power of Attorney (POAs) and Resolutions must be legally binding within the jurisdiction of Sri Lanka.
- 4.1.5 All information regarding any litigation, current or during the last seven (07) years (2016 – 2022), against the Applicant and other parties of “Joint Venture /Consortium”.
- 4.1.6 The Applicant and all parties in the “Joint Venture/Consortium”, or its subsidiaries or affiliated companies should not have been blacklisted in any jurisdiction during the last seven (07) years (2016 – 2022).

4.2 Technical Capacity Requirements:

The Joint Venture/Consortium should ensure the following technical requirements:

- (a) Brief description of the Operational Model. (Complete Form 'B')
- (b) Machinery and equipment requirement for printing the e-Passports / 'N' series passports (MRPs) and personalization. (Complete Form C)
- (c) Technical expertise in manufacturing blank passports (e-Passports and MRPs) and personalization of passports.
- (d) The Applicant submitting EOI for this Procurement, shall have at least five (05) years of experience in manufacturing 100% Polycarbonate e-Passports with requested security and other features and ISO compatibilities (ISO/IEC 7810, ISO/IEC 10373 and ISO/IEC 24789) and manufacturing MRP with requested security and other features compatibilities (ICAO 9303).
- (e) The Applicant involved in the production of e-Passport or its structural components shall be ISO 9001:2015 (Quality Management) and ISO 14298 – Government Level or higher certified, irrespective of the number of manufacturing facilities/plants used to supply requested e-passports. The principal / Manufacturer's name shall be the same as stated on the Intergraph certificate.

4.3 Experience

- 4.3.1 Applicant should have completed or have ongoing at least two similar nature and similar volume contracts in the last seven (07) years (2016- 2022) in the proposed manufacturing facility (Complete Form 'D').
- 4.3.2 Applicant should provide sample e-passport from proposed manufacturing facility with relevant third-party (internationally recognized) lab test report.
- 4.3.3 The Applicant or member of the Joint Venture/Consortium must have experience and capability of a minimum of two (2) factories/manufacturing facilities in different countries/locations for polycarbonate e-Datapage production with valid ISO14298 Intergraph certification at a minimum of Government Level or higher.
- 4.3.4 During the last Seven (07) years (2016-2022), the Applicant or member of the Joint Venture/Consortium must provide proof of reference for delivery of a minimum supply of Ten (10) Million polycarbonate e-Datapage over a maximum of five (5) different e-Passport projects.

- 4.3.5 During the last Seven (07) years (2016-2022), the Applicant or member of the Joint Venture/Consortium must provide proof of reference for delivery of a minimum supply of Ten (10) Million e-Passport Booklets, over a maximum of five (5) different e-Passport projects.
- 4.3.6 The Applicant or member of the Joint Venture/Consortium must have delivered at least five (5) issuance (e-Passport Personalization) solutions for electronic passports with its own in-house developed software, shown by a reference letter. At least three (3) of those projects need to be Applicant-operated Issuance service projects.
- 4.3.7 The Applicant or member of the Joint Venture/Consortium must have at least five (5) references for their in-house developed e-Passport operating systems and shown by a reference letter.
- 4.3.8 The Sri Lankan counterpart should be experienced with project management, supply/delivery or personalization in similar nature of project within the last seven (07) years (2016-2022)

4.4 Financial Capacity Requirement

- 4.4.1 Applicant must have had seven (07) years (2016-2022) of average turnover of at least USD 35 Million or equivalent in other currency.
- 4.4.2 Last seven (07) years (2016-2022) audited financial statements for all parties should be attached with auditor's independent opinion.
- 4.4.3 Applicant must have had at least even (07) years (2016-2022) of average working capital of at least USD 15 Million or equivalent in other currency.
- 4.4.4 Documentary evidence for third-party debt financing in the past seven (07) years (2016- 2022) shall be submitted.
- 4.4.5 Applicant should submit any clarification whenever necessary.
- 4.4.6 Should have a positive working capital.

5. Submission of EOI

5.1 Language

The Application and all correspondence and documents in relation to EOI shall be in English language. Supporting documents and printed literature furnished with the Application may be in other languages, provided they are accompanied by a translation of all pertinent pages in the English language, duly authenticated by the authorized notary.

5.2 Format and signing

- 5.2.1 The Applicant shall provide all the information sought under this EOI in the formats/forms given with this invitation and relevant additional supporting documents. Ministry will evaluate only those applications received in the required formats and complete in all aspects. Ministry may reject incomplete or conditional Applications.
- 5.2.2 The Applicant shall prepare one (1) original set of the Application (together with originals/ copies of documents required to be submitted along therewith pursuant to the EOI) and clearly marked “ORIGINAL”. In addition, the Applicant shall submit one (1) copy of the Application, along with documents required to be submitted therewith pursuant to this EOI, marked “COPY”. The Applicant shall also provide one (1) soft copy in a USB drive as a PDF document. If there is any discrepancy between the original, the copy and the document submitted in the USB drive, the original shall prevail.
- 5.2.3 The Application and its copy shall be typed or written in indelible ink and signed by the authorized signatory of the Applicant who shall also initial each page. Only the cover shall be initialed in the case of printed and published documents. All the alterations, omissions, additions or any other amendments made to the Application shall be initialed by the person(s) signing the Application. The Application shall contain page numbers and shall be properly bound together.

5.3 Sealing and Marking of EOI document

- 5.3.1 The Applicant shall submit the EOI in two copies, together with documents as specified in Section 5.3.2 and seal them in separate envelopes marked as ORIGINAL and COPY. The envelopes shall then be sealed in an outer envelope which shall also be marked in accordance with Section 5.3.3 and Section 5.3.4.
- 5.3.2 Each envelope shall contain:
- (a) The documents prescribed in Section 3.2
 - (b) Certified copy of Company Registration, if the Applicant is an incorporated body, and if a partnership then a copy of its partnership deed;
 - (c) Decision made by the Board of Directors of the all Parties confirming the entry into a Joint Venture/Consortium.
- 5.3.3 Each of the envelopes shall clearly bear the following identification:
“EOI for procurement of Electronic Passports (e-Passports) and ‘N’ series blank Machine Readable Passports (MRPs) for the Department of Immigration and Emigration-Ref No : PS/03/PB/PR/05/13/23”
- 5.3.4 Each of the envelopes shall be addressed to:
The Chairman,
Cabinet Appointed Procurement Committee (CAPC),
C/O Secretary, Ministry of Public Security,
14th Floor, “Suhurupaya”,
Sri Subhuthipura Road,
Battaramulla,
Sri Lanka.
- 5.3.5 If the envelope is not sealed and marked as instructed above, will be treated as non-compliance with the instruction of this EOI and the Ministry bears no responsibility for consequent losses, if any suffered by the Applicant. Applications submitted by fax, telex, telegram or e-mail will not be entertained and shall be rejected.

5.4 Application Closing Date

Applications should be submitted on or before 2023-07-11 at 14:00 hours Sri Lanka Time, to the address provided in Section 5.3.4 in the manner and form as detailed in this EOI. Ministry may, at its sole discretion, extend the Application Closing Date in accordance with Section 3.3.

5.5 Late Applications

Applications received by Ministry after the specified time on the Application Closing Date shall not be eligible for the consideration of RFP and shall be rejected.

6. Evaluation Process

6.1 Opening and Evaluation of Applications (EOIs)

- 6.1.1 Ministry shall open the Applications on the Application Closing Date stated in Section 5.4 at the address specified in Section 5.3.4 and in the presence of the Applicants who choose to attend. The absence of applicants will not impede the opening of Applications.
- 6.1.2 Applications will be subsequently examined and evaluated in accordance with this EOI Applicants are advised that Ministry's selection of shortlisting of Applicants will be entirely at the discretion of Ministry.
- 6.1.3 Applicants will be deemed to have understood and agreed that no explanation or justification on any aspect of the evaluation or selection process will be given.
- 6.1.4 Any information contained in this document shall not in any way be construed as binding upon Ministry, its agents, successors or assignees, but shall be binding against the Applicant if the Procurement is subsequently awarded on the basis of the EOI submitted by the Applicant.
- 6.1.5 Ministry reserves the right not to proceed with the /beyond the EOI Phase at any time without notice or liability and to reject any or all Application(s) without assigning any reasons.

- 6.1.6 If any information furnished by an Applicant is found to be incomplete, fraudulent, misleading or contained in formats other than those specified herein, Ministry may at its sole discretion, exclude the relevant EOI from evaluation.

6.2 Confidentiality

Information relating to the examination, clarification, evaluation, and recommendation of the Shortlisted Applicants shall not be disclosed to anyone not officially concerned with the Selection Process. Ministry will treat all information submitted as part of the Application in confidentiality. Ministry will not divulge any such information unless it is directed to do so by any legal entity that has the power under law to request its disclosure or is to enforce or assert any right or privilege of the legal entity and/ or Ministry or as may be required by law or in connection with any legal process.

6.3 Responsiveness

- 6.3.1 For the purpose of evaluation of EOI, Ministry shall determine whether each Application is substantially responsive to the requirements of this document. An Application shall be considered substantially responsive for further evaluations only if:
- (a) it is received as per the format given in Appendix I.
 - (b) it is received by the Application Closing Date including any extension thereof pursuant to Section 5.4;
 - (c) it is signed by authorized signatory;
 - (d) it contains all the information and documents as requested in this EOI;
 - (e) it contains information in formats the same as those specified in this EOI;
 - (f) it contains audited accounts as specified in this document;
 - (g) it does not contain any condition or qualification or reservation; and
 - (h) it is non-responsive or non-compliant in terms hereof 6.3, Ministry reserves the right to reject any Application and no request for alteration, modification, substitution or withdrawal shall be entertained by Ministry in respect of such Application.

6.4 Clarifications

- 6.4.1 To facilitate the evaluation of Applications, Ministry may, at its sole discretion, seek clarifications from any Applicant regarding its Application. Such clarification(s) shall be provided within the time specified by Ministry for this purpose. Any request for clarification(s) and all clarification(s) in response thereto shall be in writing.
- 6.4.2 If an Applicant does not provide clarifications sought under Section 6.4.1 above within the prescribed time, its Application may be rejected. If the Application is not rejected, Ministry may evaluate it by construing the particulars requiring clarification to the best of its understanding. The Applicant shall be barred from subsequently questioning such interpretation of Ministry.
- 6.4.3 An Applicant shall not be permitted to amend its original Application in the form of clarification.
- 6.4.4 The Ministry reserves the right to verify all statements, information, references and documents submitted by the Applicant in response to this EOI, including by way of reference checks. The Ministry shall rely on and consider any information obtained from any reference or source in connection with any Application. It may further apply any such information in evaluating the applicable Application. Failure of the Ministry to undertake any such verification shall not relieve the Applicant of its obligations or liabilities hereunder nor will affect any rights of the Ministry.

6.5 Shortlisting of Applicants

- 6.5.1 Shortlisting and Notification: After evaluating EOI Applications, Ministry will prepare a list of Shortlisted Applicants who will be eligible for participation in the RFP Phase. At the same time, Ministry will notify the other Applicants that they have not been shortlisted. Ministry will not entertain any query or clarification from Applicants who failed to be shortlisted.
- 6.5.2 Submission of RFP Document: Only Shortlisted Applicants shall be invited by Ministry to submit bids in the form and manner set out in the RFP documents for the Project.

6.5.3 Proprietary data: All documents and other information supplied by Ministry or submitted by an Applicant to Ministry shall remain or become the property of Ministry. Applicants are to treat all information as strictly confidential and shall not use it for any purpose other than for preparing and submitting their Application. Ministry will not return any Application; or any information provided with the Application or in response to the EOI.

6.5.4 Correspondence with the Applicant: Except as provided in this EOI, Ministry shall not entertain any correspondence from any Applicant in relation to the acceptance or rejection of any Application.

6.6 Evaluation parameters

6.6.1 Following its initial review of completeness and compliance as set out in Section 6.3.1, the Ministry will evaluate those responsive applications.

6.6.2 The Ministry shall first evaluate each Application in accordance with Section 4, to determine if the Application Requirements have been satisfied. An application will be given an overall rating of "Satisfactory" if each of the Contractual Requirements, Technical Capacity Requirements, Experiences and Financial Capacity Requirements are rated "Satisfactory". An Applicant will be disqualified if any Application Requirement is marked "Not Satisfactory".

6.6.3 Those EOI that fulfill the requirements of eligible criteria in accordance with Section 4, will then be evaluated further with respect to the experience, technical capacity and financial capacity of Applicants for the purpose of shortlisting.

7. Fraud and Corrupt practices

7.1 Anticorruption-related laws require that government officials (including beneficiaries of funds), Applicants, suppliers, contractors, and their sub-contractors under Ministry contracts (including any prospective Applicant), observe the highest standard of ethics during the Procurement and execution of such contracts. For the purposes of this EOI, the terms set forth below are as follows:

- (a) “corrupt practice” means the offering, giving, receiving, or soliciting, directly or indirectly, anything of value to influence improperly the actions of another party;
- (b) “fraudulent practice” means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;
- (c) “coercive practice” means impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;
- (d) “collusive practice” means an arrangement between two or more parties designed to achieve an improper purpose, including improperly influencing the actions of another party; and
- (e) “obstructive practice” means: deliberately destroying, falsifying, altering or concealing evidence material of the investigation or making false statements to investigators in order to materially impede Ministry investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or acts intended to materially impede the exercise of Ministry’s inspection and audit rights.

7.2 Ministry will reject an Application if it determines that the Applicant has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in relation to this Procurement.

7.3 Ministry will sanction a firm or individual (including any prospective Applicant), including declaring ineligible for a stated period of time, to award a GOSL contract if it at any time determines that the firm has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for, or in executing a contract.

7.4 A prospective Applicant or any other entity shall not carry out or cause to carry out the following acts with an intention to influence the implementation of the procurement process or the procurement agreement:

- (a) give or propose improper inducement directly or indirectly,
- (b) distortion or misrepresentation of facts,
- (c) engaging in corrupt or fraudulent practices or involving in such acts,
- (d) interference in the participation of other competing Applicants,
- (e) coercion or threatening directly or indirectly to cause harm to the person or the property of any person to be involved in the procurement process,
- (f) collusive practice among Applicants before or after submission of EOIs for distribution of works among Applicants or fixing artificial/uncompetitive bid prices in the future with an intention to deprive the Ministry or any other relevant governmental institution of GOSL the benefit of the open competitive bidding process,
- (g) contacting Ministry or any other relevant governmental authority of GOSL with an intention to influence Ministry or any other relevant governmental authority of GOSL with regards to the EOI or interference of any kind in examination and evaluation of the EOIs during the period from the time of opening of the EOIs until the issuance of RFP.

7.5 Without prejudice to any other rights of Ministry may blacklist an Applicant for a period of one (1) to three (3) years for its conduct on the following grounds and seriousness of the act committed by any Applicant:

- (a) if convicted by a court of law in a criminal offense which disqualifies any such Applicant from participating in the contract for this Project or any other contract (as determined by such court),
- (b) if it is established that the contract agreement signed by the Applicant was based on false or misrepresentation of the Applicant's qualification information.

7.6 An Applicant declared blacklisted, shall be ineligible to bid for a contract during the period of time determined by Ministry.

8. Miscellaneous

- 8.1 The EOI and EOI Phase shall be governed by, and construed in accordance with, the laws of Sri Lanka and shall have exclusive jurisdiction over all disputes arising under, pursuant to and/ or in connection with the EOI and EOI Phase.
- 8.2 It shall be deemed that by submitting the Application, the Applicant agrees to releases and indemnify Ministry, its employees, agents and advisers, irrevocably, unconditionally, fully and finally from any and all liability for claims, losses, damages, costs, expenses or liabilities in any way related to or arising from the exercise of any rights and/ or performance of any obligations hereunder and/ or in connection with the Bidding Process and waives any and all rights and/ or claims it may have in this respect, whether actual or contingent, whether present or in future.

Form 'A'
Detail of Foreign Applicants

Name of Foreign Company :

Country :

Registration and No. :

Place of Registration :

Address of the corporate Head Quarters:

Date of incorporation and commencement of business:

Phone No. :

Fax No. :

e-mail address :

Web detail :

Address of other offices and subsidiaries, if any:

Tax Registration No. :

Copies of the relevant industry–standard certification:

Detail of contact person:

Name :

Position / Designation :

E-mail address :

TP No. :

Particulars of authorized signatory

Name :

Designation :

Address :

TP No. :

Email :

Fax :

Detail of Sri Lankan party of Joint Venture / Consortium

Name of Sri Lankan Company:

Registration and No. :

Place of Registration :

Address of the corporate Head Quarters:

Date of incorporation and commencement of business:

Phone No. :

Fax No :

e-mail address :

Web detail :

Address of other offices and subsidiaries, if any:.....

Tax Registration No. :

Copies of the relevant industry – standard certification:

Detail of contact person:

Name :

Position / Designation :

E-mail address :

TP No. :

.....

Authorized Signatory

Date:

Name

Position

Official Frank

Form 'B'

Brief description of the Operational Model

Applicant should explain in brief the following areas related to this contract. (Annex document as Form 'B'). It is compulsory that if any applicant fails to respond, it may cause them to reject the EOI.

- 1) Planning :.....
- 2) Entire management system :.....
- 3) Implementation :.....
- 4) Execution :.....
- 5) Monitoring :.....
- 6) Quality assurance :.....
- 7) Environmental consideration :.....
- 8) Entire Disaster Management :.....
- 9) Fulfill the emergency requirement of e-passports and 'N' Series Passports :.....
.....
- 10) Transfer Plan :.....

Note: Include the relevant page No. of your proposal under the respective title.

.....

Authorized Signatory

Name

Date

Position

Official Frank

Form 'C'

The List of Machineries and Equipment to be Used

1) Name	
2) Brief description of expected outcome	
3) Brand	
4) Model	
5) Capacity	
6) Country of Origin	
7) Country of Manufacturing	
8) Year of Manufacturing	
9) License model	
10) Number of years next for availability of Spare parts	

Note: for each machinery / equipment submit details separately.

.....

Authorized Signatory

Name

Date

Position

Official Frank

Form 'D'

Schedule of experience of similar nature contract

S.No.	Country / Relevant Agency	Contract Period	Number of e-passports and MRP including personalization	Others (border management and production, supply and personalization of respective National Identity document) specify	Contact Detail of Customer	Attachment (Contract Awarding Letter and letter of Confirmation of particular organization)

Note: Copies of letters of acceptance should be attached.

.....

Authorized Signatory

Name

Position

Official Frank

Date

Letter of Submission of EOI

(Alteration/substitution/modification are not accepted)

.....(Date)

The Secretary,
Ministry of Public Security
14th Floor, “Suhurupaya”,
Sri Subhuthipura Road,
Battaramulla,
Sri Lanka.

Dear Sir,

Application for EOI from the Interested, qualified and capable parties through the respective Governments for Procurement of 5,000,000 Electronic Passports (e Passports) and 500,000 ‘N’ series blank Machine Readable Passports (MRPs) for the Department of Immigration and Emigration, Sri Lanka

With reference to your EOI document dated,..... I/we, having examined the EOI document and understood its contents, hereby submit my/our Application for Shortlisting for Procurement of 5,000,000 Electronic Passports (e Passports) and 500,000 ‘N’ series blank Machine Readable Passports (MRPs) for the Department of Immigration and Emigration, Sri Lanka.

1. I/ We acknowledge that Ministry will be relying on the information provided in the Application and the documents accompanying such Application for shortlisting of the Applicants for the aforesaid Procurement, and we certify that all information provided in the Application and in forms ‘A’, ‘B’, ‘C’ & ‘D’ is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such Application are true copies of their respective originals.

2. This statement is made for the express purpose of Shortlisting as an Applicant for the Procurement of 5,000,000 Electronic Passports (e Passports) and 500,000 ‘N’ series blank Machine Readable Passports (MRPs) for the Department of Immigration and Emigration, Sri Lanka.

3. I/ We shall make available to Ministry any additional information it may find necessary or require to supplement or authenticate this Application.

4. I/ We acknowledge the right of Ministry to reject our Application without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.

5. I/ We certify that in the last seven years, we/ any of the Joint Venture / Consortium parties have neither failed to perform on any contract, as evidenced by the imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.

6. I/ We declare that:

(a) I/ We have examined and have no significant reservations to the EOI document, including any Addendum issued by Ministry.

(b) I/ We do not have any violation of conflict of interest.

(c) I/We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, collusive practice, or obstructive practice in respect in respect of any tender or request for proposal issued by or any agreement entered into with Ministry or any other public sector enterprise or any Government.

(d) I/ We hereby certify that we have taken steps to ensure that in conformity with the provisions of the EOI document, no person acting for us or on our behalf has engaged or will engage in any corrupt practice, fraudulent practice, coercive practice, collusive practice, or obstructive practice.

7. I/ We understand that you may cancel the EOI Phase at any time and that you are neither bound to accept any application you may receive nor to invite the Applicants to the RFP Phase for this Procurement, without incurring any liability to the Applicants.

8. I/ We declare that we/ any Party of Joint Venture/ Consortium is not a Party of any other Joint Venture/ Consortium applying for shortlisting.

9. I/ We certify that in regard to matters other than the security and integrity of the country, we/ any party of the Joint Venture/ Consortium have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which could cast doubt on our ability to undertake the Project or which relates to a grave offence that outrages the moral sense of the community.

10. I/ We further certify that regarding matters relating to the security and integrity of Sri Lanka, we/ any Party of the Joint Venture/ Consortium have not been charge-sheeted by any government agency, or convicted by a Court of Law.

11. I/ We further certify that no investigation by a regulatory authority is pending either against us/ any Party of the Joint Venture / Consortium.

12. I/ We undertake that in the case due to any change in facts or circumstances during the Bidding Process, we are attracted by the provisions of disqualification in terms of the provisions of this EOI document; we shall inform Ministry of the same immediately.

13. The Statement of Legal Capacity as per format 'A' of the EOI document, duly signed, is enclosed. A power of attorney for signing the Application and a power of attorney for the Lead Party of the Joint Venture / Consortium, respectively of the EOI document, are also enclosed.

14. I/ We understand that the selected shortlisted Applicants shall incorporate in Sri Lanka prior to the execution of this contract.

15. I/ We hereby confirm that we are in compliance with the execution of the contract of Procurement of the EOI and ensure execution of the contract for a period of at least 10 years from the commencement from the date of issuing the letter of acceptance

16. I/ We hereby irrevocably waive any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the

Ministry in connection with the selection of Applicants, selection of the Applicants, or in connection with the selection/ Bidding Process itself, in respect of the above-mentioned Procurement and the terms and implementation thereof.

17. I/ We agree and undertake to abide by all the terms and conditions of the EOI document.

18. I/ We agree that matters not covered in this EOI document shall be in accordance with the governing law of the Democratic Socialist Republic of Sri Lanka.

In witness thereof, I/ we submit this Application under and in accordance with the terms of the EOI document.

Yours faithfully,

.....

Authorized Signatory

Date:

Name:

Position:

Place:

Official Frank

Recommendation of the respective Governments or Foreign Missions in Sri Lanka through the Ministry of Foreign Affairs in Sri Lanka.

I hereby certify that (Company Name) is a registered company in(County Name) and fulfills the qualified, capable applicant requirement and has legal rights to submit EOI for Procurement of 5,000,000 Electronic Passports (e-Passports) and 500,000 'N' series blank Machine Readable Passports (MRPs) for the Department of Immigration and Emigration, Sri Lanka.

.....

Authorized Signatory

Name

Date:

Position

Official Frank



The Government of the Democratic Socialist Republic of Sri Lanka

Ministry of Public Security

Department of Immigration and Emigration

Invitation for Expression of Interest (EOI)

**from the Interested, qualified and capable parties through the respective Governments
for Procurement of 5,000,000 Electronic Passports (e-Passports)
and 500,000 ‘N’ series blank Machine Readable Passports (MRPs)
for the Department of Immigration and Emigration**

The Department of Immigration and Emigration intends to commission the issuance of electronic passports in compliance with ICAO standards, improve efficiency and effectiveness, and streamline the passport issuance process.

Scope of the Project

- 1) Provide electronic passports (e-Passports) and ‘N’ series blank Machine Readable Passports (MRPs).
- 2) Develop and install a passport personalization unit and personalization of passports referred above.
- 3) Design, develop and deploy passport personalization software for the Department of Immigration and Emigration with the necessary hardware.

Eligibility Criteria

Applicants can forward the EOI through the respective Governments/ Foreign Missions of such Governments, intending to take part in this procurement and who has/had completed or ongoing, at least two (02) similar nature and similar volume contracts, in the last seven (7) years (2016- 2022) and certified by the respective Government or the Embassy / High Commission in Sri Lanka. Also, the recommended Applicant should not have legal impediment to submit the EOI.

Procedure for submitting an Expression of Interest

- 1) A complete set of EOI Documents in English language may be purchased by interested Applicant on the submission of a written request to the **Chief Accountant, Ministry of Public Security, 14th Floor, “Suhurupaya”, Sri Subhuthipura Road, Battaramulla, Sri Lanka** during working days between **09:00 hours to 15:00 hours from 2023-06-12 to 2023-07-10**, Monday to Friday (excluding public holidays) upon the payment of a **non-refundable fee of Sri Lankan Rupees Fifty Thousand (LKR 50,000.00)**. The method of payment will be cash.
- 2) Completed EOI must be delivered to the following address **on or before 2023-07-11 at 14:00 hours**.

The Chairman,
Cabinet Appointed Procurement Committee (CAPC),
C/O Secretary, Ministry of Public Security,
14th Floor, “Suhurupaya”,
Sri Subhuthipura Road,
Battaramulla,
Sri Lanka.

- 3) The EOI document is available at the official website www.pubsec.gov.lk and further information may obtain from the Secretary to the Cabinet Appointed Procurement Committee via Phone +94112887697/ +94112887307 (Ext:307), Fax +94112887784 and email : ca@pubsec.gov.lk during working days, from 09:00 hours to 15:00 hours.

Chairman,
Cabinet Appointed Procurement Committee (CAPC),
Ministry of Public Security,
14th Floor, “Suhurupaya”,
Sri Subhuthipura Road,
Battaramulla,
Sri Lanka.