

**ADDENDUM 01 - RESPONSES AND DECISIONS TAKEN ON CLARIFICATIONS AND CHANGES REQUESTED AT THE PRE BID MEETING HELD FOR PROCUREMENT OF FIVE MILLION PRE-PRINTED CARDS (PS/03/PB/PR/05/35/23) ON 8<sup>th</sup> November, 2023**

No.	Purchaser Requirement as specified in the Bid Document	Bidders' Query	Purchaser Response / Clarification
1	<p><b>Page 23 - 24, ITB 11.1(e) (a) – Bidder, Lead Bidder, Foreign Partner, Joint Venture</b></p> <p>“ Bidder”, if bidding as a single bidder, shall be a Company registered in Sri Lanka for a period of more than five (05) years as at date of closing of Bid.</p> <p>A foreign firm shall submit a Bid only as a partner in a Joint Venture or Consortium (hereinafter referred to as “JV”), in which case the “Bidder” shall be the “JV” as a whole and the foreign firm shall be the Principal Manufacturer (hereinafter referred to as “Principal”), but the Bid shall be signed by the local partner (hereinafter referred to as “Lead Bidder”) having a Company registration in Sri Lanka for more than five (05) years as at date of closing of Bid. All foreign partners need to be companies duly incorporated under laws of respective countries for more than five (05) years as at date of closing of Bid. The Bidder shall provide copies of original documents related to Company Registration, constitution/articles, legal status, place of registration and principal place of business, as a proof.</p> <p>Bid submitted through a JV of two or more firms as partners shall comply with the following:</p> <p>(i) Bid shall be submitted so as to be legally binding on all partners;</p> <p>(ii) One of the local partners shall be nominated as the Lead Bidder. Authorization shall be given to the person, who signs the Bid Submission Form and all other documents, in terms of a legally acceptable Resolution made by the Board of Directors for this tender supported by a registered Power-of-Attorney (POA), irrespective of whether a bidding as a single local Bidder or as a Lead Bidder of a JV. If not submitted, Bid is treated as non-responsive and shall be rejected;</p> <p>(iii) A legally acceptable Board Resolution or equivalent document as per the existing laws of respective countries and a registered POA shall also be submitted for the authorization of signature of person, who signs the documents relevant to foreign Principal, with respect to</p>	<p>Q1. Shall the Authorization be given to the company or the person (authorized signatory of the local Lead Bidder)?</p> <p>Q2. Kindly confirm the following clause whether the POA should be obtained for the authorized person or the authorization of signature of person?</p> <p>Q3. What is meant by “authorization of signature”? Is it authorization to sign?</p> <p>Q4. As consortiums are permitted, clause should be revised as JV/Consortium agreement.</p> <p>Q5. With regard to the JV agreement, will original of a JV agreement authorized signatories of all parties be acceptable?</p> <p>Q6. Is the bidder required to file a draft JV agreement just initialed by the JV partners?</p> <p>Q7. With a signed JV agreement, a legally accepted MOU or Letter of Intention (LOI) is required. In case of a LOI, will a LOI signed by authorized signatory be acceptable?</p> <p>Q8. What is the exact requirement of forming a JV? Will it be a JV company registered under Registrar of Companies in Sri Lanka, or a JV governed by a JV agreement?</p> <p>Q9. In Sri Lanka, Consortium agreements cannot be registered we will only be able to submit a duly executed consortium agreement signed by all the parties to the consortium. Please confirm.</p> <p>Q10. Is a foreign Board Resolution required to be registered in Sri Lanka?</p> <p>Q11. Is a foreign POA required to be registered in Sri Lanka?</p> <p>Q12. Clarify whether registration in Sri Lanka is required if foreign principals legal documents are notarized and</p>	<p><b>Answer to Q1, Q2, Q3:</b> Authorization shall be given to the persons nominated by each partner in JV, to sign the documents submitted by respective Partner.</p> <p><b>Answer to Q4: No.</b> Refer 2<sup>nd</sup> paragraph of ITB 11.1(e) (a) “..... a Joint Venture or Consortium (hereinafter referred to as “JV”), in which case the “Bidder” shall be the “JV” as a whole .....”.</p> <p>As such, the word “JV” anywhere in the Bid Document refers to either a Joint Venture or a Consortium.</p> <p><b>Answer to Q5: Yes.</b></p> <p><b>Answer to Q6: No.</b></p> <p><b>Answer to Q7:</b> LOI signed by authorized signatories of all parties shall only be acceptable.</p> <p><b>Answer to Q8, Q9:</b> Draft JV Agreement (signed by authorized signatories of all parties) shall be submitted with Bid Document. Legally acceptable (Registered) JV agreement shall be submitted only by the selected Bidder at the time of signing the Contract Agreement after the awarding of contract.</p> <p><b>Answer to Q10: No.</b> Board Resolutions, whether local or foreign, are not required to get registered.</p> <p><b>Answer to Q11: No.</b> (If it is registered according to the laws of the particular country)</p> <p><b>Answer to Q12, Q13: Documents related to legal nature such as foreign POAs should be endorsed/certified by Sri Lankan Embassy of the particular country. If Sri Lankan Embassy is not in that country, endorsement should be taken from the Sri Lankan Embassy who has the authority to give visa to that particular country. As an alternative, include conditions in foreign POA within the POA related to JV Agreement and</b></p>

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	<p>this Bid. If not submitted, Bid is treated as non-responsive and shall be rejected;</p> <p>(iv) Bid Document shall contain a draft JV agreement duly signed and agreeable to all partners, stating terms and conditions, roles of each partner, etc., along with a legally acceptable MOU or Letter of Intention (LOI), specifying intention to form a JV if Bid is awarded to them. The Lead Bidder shall be authorized to incur liabilities and receive instructions for and on behalf of any and all partners of the JV. Entire execution of the contract, including payments, shall be done exclusively with the Lead Bidder. As such, nomination of Lead Bidder shall be evidenced by submitting a registered POA, signed by legally authorized signatories of all the partners and also declaring the consent or intent to form a JV in the event of award of the contract. If not submitted, Bid is treated as non-responsive and shall be rejected. Such agreement or declaration by an organization shall be exclusive to one Bid only (i.e. one party shall not give such consent to more than one Bid for this procurement);</p> <p>(v) A Local firm shall submit only one Bid, either as a single Bidder on its own or as a Lead Bidder of a partner in a JV, in response to this procurement.</p> <p>(vi) A firm which is a Bidder, whether as a single Bidder or as a partner in a JV, shall not be a Sub Contractor in any other bid for this procurement, except for the supply of commercially available products manufactured or produced by the firm as well as purely incidental services. Non-compliance may result in the rejection of all Bids, in which the firm (particular sub-contractor) participates as Bidder or as partner in a JV. As long as in compliance with these provisions or as long as unaffected by them due to not participating as Bidder or as partner in a JV, a firm shall be proposed as a subcontractor in any number of bids for this procurement;</p> <p>(vii) Partner or combination of partners that is responsible for a specific component(s) of the final product, shall meet the relevant qualification criteria for that particular component;</p> <p>(viii) Bidder shall officially form the JV, in case of a successful bid, prior to attending to contract and shall submit the registered (legally</p>	<p>endorsed/certified by Sri Lankan Embassy of the particular country.</p> <p>Q13. In case there is not any Sri Lankan Embassy in the particular country, how shall the foreign meet this requirement?</p> <p>Q14. Remove the requirement for the DOVID supplier to provide POA, Resolution or Agreements for their authorized officers whom authority has been given.</p> <p>Q15. With regard to the Board Resolution and Power of Attorney, please confirm the requirement as below.</p> <p>By Foreign Principal –</p> <ul style="list-style-type: none"> <li>- Board Resolution and Power of Attorney authorizing the signatory to sign the documents</li> <li>- Board Resolution and Power of Attorney appointing the Lead Party</li> </ul> <p>By Local Party Lead Party)</p> <ul style="list-style-type: none"> <li>- Board Resolution and Power of Attorney authorizing the signatory to sign the documents</li> </ul>	<p>get it registered in Sri Lanka. Then, Embassy certification is not needed.</p> <p><b>Answer to Q14:</b> Board Resolution or a POA is not necessary for DOVID supplier unless the said supplier is a JV Partner.</p> <p><b>Answer to Q15:</b></p> <p>Foreign Principal –</p> <ul style="list-style-type: none"> <li>- Board Resolution and POA authorizing the signatory to sign the documents related to foreign Principal</li> <li>- POA authorizing the local Partner as the Lead Bidder to sign the Bid</li> </ul> <p>Lead Bidder –</p> <ul style="list-style-type: none"> <li>- Board Resolution and POA authorizing the signatory to sign the documents related to local Partner</li> </ul> <p><b>Note:</b> Requirements with respect to ITB 11.1(e) (a) (Bidder, Lead Bidder, Foreign Principal, JV) remain same as the original Bid Document.</p>

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	<p>acceptable) JV agreement at the time of signing the Contract Agreement. All partners of the JV shall be liable jointly and severally for the execution of the Contract in accordance with the Contract terms and a statement to this effect shall be included in the Contract;</p> <p>(ix) All above-referred Agreements, POAs and Resolutions shall be legally binding within the jurisdiction of Sri Lanka and shall be properly signed and registered according to the acceptable legal practices and standards of Sri Lanka. If not acceptable, Bid is treated as non-responsive and shall be rejected. Documents of Foreign Firms related to legal nature, such as foreign POAs, should be notarized and endorsed/certified by Sri Lankan Embassy of the particular country. If a POA is registered in Sri Lanka, Embassy endorsement is not necessary.</p>		
2	<p><b>Page 24, ITB 11.1(e) (b) – Certification of Bidder / Manufacturer in Quality Management Systems</b></p> <p>Bidder (if a single bidder) or all members (in case of “JV”) bidding for this tender, shall be ISO 9001:2015 (Quality Management Systems) certified. Certified copies of the original certificates shall be submitted separately by all members. If not, Bid is treated as non-responsive and shall be rejected. (Certification shall be done by Authorized Officers to whom authority has been given through Resolutions, POAs and Agreements)</p>	<p>Q1. What is meant by this clause?  “Certification shall be done by Authorized Officers to whom authority has been given through Resolutions, POAs and Agreements”</p>	<p><b>Answer to Q1:</b> Certificates should be certified by nominees who have been assigned power by respective companies through POAs as mentioned above under Clarification No. 1.</p>
4	<p><b>Page 25 - 26, ITB 11.1(e) (e) - Technical Capability of Bidder / Manufacturer in Manufacturing ID Cards</b></p> <p>The Bidder (if a single bidder) or the Principal (in case of “JV”), bidding for this tender, shall have manufactured and supplied not less than total of five (05) million ISO/IEC 7810, ISO/IEC 10373 and ISO/IEC 24789 compatible 100% polycarbonate Identity Cards (with security and other features requested in this procurement) from three (03) projects from three (03) different customers within 2018.01.01 – 2023.10.31, from the production site / factory / plant declared for manufacturing pre-printed cards for this procurement.</p>	<p>Q1. Our understanding is that 5 million identity cards manufactured and supplied within 2018.01.01 - 2023.10.31 from maximum 03 projects.</p> <p>Q2. Typically POs and Customer References letters don't show all the details such as 100% Poly-carbonate, security features and ISO compatibilities, especially government clients. Can reasonable and valid documents be accepted?</p> <p>Q3. Test reports contain the details. However, most of the times, test reports cannot be shared due to NDAs. Also, sample cards cannot be shared due to the same NDA reason. Is it mandatory to provide all for three projects?</p>	<p><b>Answer to Q1: Yes.</b> Principal Manufacturer shall prove the experience and capability of manufacturing ID Cards by submitting proof of three ID projects within 2018.01.01 – 2023.10.31, from the production site / factory / plant declared for manufacturing pre-printed cards for this procurement, as detailed in ITB 11.1(e) (e).</p> <p><b>Answer to Q2, Q3, Q4:</b> This requirement evaluates Principal Manufacturer, not the Lead Bidder. As such It is the responsibility of Principal Manufacturer to submit as much proof as possible to prove his experience and capability. Customer References are mandatory and other documentary evidences are used to get</p>

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	<p>Purchase Orders (POs) and Customer References (from end users of cards endorsing 100% Poly-carbonate, security features and ISO compatibilities) as well as sample ID Cards and relevant Test Reports from ISO/IEC 17025 certified independent laboratory (not related to Principal or Lead Bidder) shall be submitted with respect to said three (03) projects as proof of ID Cards manufacturing capability of Principal. Date of supply, manufacturer (plant/site), quantity and quality of cards supplied as well as complete contact details of respective three (03) customers (purchasers) shall be submitted for verification purposes. If POs and Customer References are not submitted or not acceptable and requested standard of ID Card manufacturing experience is not evidenced by above submissions, Bid is treated as non-responsive and shall be rejected.</p> <p>All previous supplies of Pre-printed Cards to the Purchaser, if any, shall be properly declared with complete details of such supplies separately (Quantity supplied, Date Supplied, Principal Manufacturer, DOVID Manufacturer if any, Customer References, endorsing 100% Polycarbonate as well as security features and ISO compatibilities) and all related references shall be considered for evaluation of past performance of Lead Bidder, Manufacturer(s), and Sub-contractors. If not acceptable or not submitted, Bid is treated as non-responsive and shall be rejected.</p>	<p>Q4. Request to remove the Purchase Orders (POs)...sample ID, test reports as these are confidential documents</p> <p>Q5. Request to remove (Or not mandatory) end user as there are projects bid and supply to many other companies who has been awarded large projects where the Cards are part of it.</p> <p>Q6. Can Customer references, Delivery Orders with other requested details be submitted as proof of contracts?</p> <p>Q7. Can Driving License Card be submitted as a reference for specific experience?</p>	<p>requirements specified in ITB 11.1(e) (e) confirmed. If such documentary evidences cannot be submitted due to NDA restrictions, end user contact details are used by the Purchaser to get those supplies verified and confirmed through Embassy of respective country and other possible means.</p> <p><b>Answer to Q5:</b> Principal Manufacturer shall submit Customer References to prove satisfaction of end user who have used ID cards supplied by him.</p> <p><b>Answer to Q6: Yes.</b></p> <p><b>Answer to Q7: No.</b></p>
5	<p><b>Page 26, ITB 11.1(e) (f) - Manufacturers' Certifications</b></p> <p>Bidder (if single bidder) or Principal (in case of "JV") and all Manufacturers (including Sub contractors) declared to be involved in the production of the pre-printed ID card or its structural components (Polycarbonate Card, Security features specially DOVID) shall be ISO 9001:2015 (Quality Management Systems) and ISO 14298 – Government Level / Central Bank Level (Graphic technology – Management of Security Printing Processes) certified (including production site(s) / factory(ies) / plant(s) declared for manufacturing pre-printed cards for this procurement). Principal / Manufacturer(s) name(s) shall be same as the name(s) stated on the Intergraph certificate(s) with relevant scope.</p>	<p>Q1. Principals typically get the structural components such as DOVID from another party. Providing certified copies of certificate is possible. However, obtaining of POA for signatory will not be possible from another party. Will Board Resolution only be acceptable?</p> <p>Q2. Can ISO 14298 certificate issued by other bodies other than Intergraph?</p>	<p><b>Answer to Q1:</b> Board Resolution and Registered POA are not necessary for DOVID supplier (if the supplier is a sub-contractor for this procurement) unless the said supplier is a JV Partner.</p> <p><b>Answer to Q2: No.</b></p>

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	<p>Documentary evidence on these certifications shall be submitted by means of certified copies of the original certificates with the Bidding Document. If certificates are not acceptable or not submitted, Bid is treated as non-responsive and shall be rejected. (Certification shall be done by Authorized Officers to whom authority has been given through Resolutions, POAs and Agreements)</p>		
	<p><b>Page 26, ITB 11.1(e) (g) - Manufacturer Authorization Letter (MAL)</b></p> <p>For all components of the card (including security features especially DOVID) that are not manufactured /offered by the Bidder (if a single Bidder) or the Lead Bidder (in case of "JV") himself, Manufacturer's Authorization Letters (MAL) shall strictly be submitted addressed to Purchaser using the format / template provided in this Bidding Document. As such, each manufacturer, whether a partner in JV or sub-contractor, for this procurement should submit MAL for the components manufactured by the respective Manufacturer. If not submitted, Bid is treated as non-responsive and shall be rejected.</p> <p>In all cases, MAL should be addressed to Commissioner General – DRP through Bidder, specifically issued to this procurement by mentioning the Bid Number. Name of "Bidder" (if bidding as a single Bidder) or "name of JV" (in case of JV), should appear at the appropriate place in MAL, in order to get "Bidder" of the bid to be legally bound. DOVID Manufacturers should also provide MAL for this procurement addressed to Commissioner General – DRP through Bidder as mentioned above.</p>	<p>Q1. Can MAL of the DOVID Manufacturer be submitted in the name of Principal / Card Manufacturer?</p>	<p><b>Answer to Q1: No.</b> Requirement remains same as original Bid document.</p>
5	<p><b>Page 27, ITB 11.1(e) (i) – Financial Capability – Liquid Assets / Credit Facilities</b></p> <p>The Bidder or all partners in case of "JV", bidding for this procurement, shall possess a minimum of LKR 250 Million net liquid assets (Current Assets – Inventory – Current Liabilities) or credit facilities for this procurement, with minimum of LKR 100 Million for each partner in case of JV. Authentic Documentary evidence shall be submitted for each member with the Bid.</p>	<p>Q1. Since you have requested audited financial statements of last 5 years, which year statements are considered for assessing this net liquid assets?</p> <p>Q2. What are the authentic documents with regards to credit facilities? Please explain.</p>	<p><b>Answer to Q1:</b> Last audited statement (2022/23).</p> <p><b>Answer to Q2:</b> Bank Confirmation Letters and Audited Financial Statements</p>



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	<p><b>Page 27, ITB 11.1(e) (j) – Financial Capability – Audited Financial Statements</b></p> <p>The Bidder (if single bidder) or all partners (in case of “JV”), bidding for this procurement, shall submit the certified copies of Audited Financial Statements with auditor’s view (Statement of Financial perform &amp; Financial Position) of the company for the last five (05) years (2018/19– 2022/23).</p>	<p>Q1. Currently we’re finalizing our Audited Financial Statements for 2022/23 and the closing date of the Bid is 22nd November 2023. If any case we couldn’t finalize our Audited Accounts by before 20<sup>th</sup> Nov. Is there any possibility to submit draft auditor certified accounts for 2022/2023 for the Bid?</p>	<p><b>Answer to Q1: Yes.</b></p>
8	<p><b>Page 27. ITB 20.1 Bid Security</b></p> <p>The Bidder shall provide Bid Security in the form of bank guarantee (as per the format given in the bidding documents) issued by any licensed commercial bank operating in Sri Lanka. Bid security shall be issued in favor of; Commissioner General, Department for Registration of Persons, 13<sup>th</sup> Floor, “Suhurupaya”, Subhuthipura Road, Battaramulla.</p>	<p>Q1. When bidding as a JV, do we need to submit the bid bond under JV name or Lead Bidder’s name only?</p> <p>Q2. If the Bid will be submitting in Consortium. Can we issue the Bid Guarantee in the name of Local Partner (Lead Partner)?</p>	<p><b>Answer to Q1, Q2: Lead Bidder</b> must submit the Bid Security by <b>Lead Bidder’s name</b> addressed to Commissioner General of Department for Registration of Persons, 13<sup>th</sup> Floor, “Suhurupaya”, Subhuthipura Road, Battaramulla.</p>
9	<p><b>Page 28, ITB 23.1 Bid Closing</b> 14.00 hrs. on 22.11.2023</p>	<p>Q1. Extend bid submission deadline at least by three weeks.</p> <p>Q2. Extend bid submission date by 04 weeks from the date of receiving the responses to the clarifications raised.</p> <p>Q3. Request to provide at least 3 weeks of extension to submit bid.</p> <p>Q4. Request to extend Bid submission Date by six weeks from the current closing date 22<sup>nd</sup> November, 2023.</p>	<p><b>Answer to Q1, Q2, Q3, Q4:</b> Deadline for submission of bid has been extended and accordingly, the <b><u>BID SUBMISSION DATE will be on Wednesday, 13<sup>th</sup> December 2023 at 14.00 hrs.</u></b> submitted to the Accountant, Ministry of Public Security, 14<sup>th</sup> Floor, “Suhurupaya”, Sri Subhuthipura Road, Battaramulla</p>
10	<p><b>Page 29, Evaluation and Qualification Criteria – Delivery Period</b></p> <p>e. Substantially responsiveness to the delivery schedule. After the signing of the contract, Design Artwork shall be given to the selected bidder with the Purchase Order, after which the first Batch of pre-printed Cards should be delivered within 150 days (including the period to submit Lab Test Report). Delivery period will start from the date of signing the contract agreement at the time in which the Artwork will also be given, as per terms and conditions of the contract signed with the selected Bidder. Preference will be given to earlier delivery specified in Section VI, Delivery Schedule.</p>	<p>Q1. How are the bidders given preference to earlier Delivery Periods?</p> <p>Q2. Explain the ranking process of Bidders based on qualifications and experience beyond the minimum qualification criteria.</p> <p>Q3. Explain the criteria to qualify Bidders for their financial Bid to be opened.</p>	<p><b>Answer to Q1, Q2, Q3:</b> Bid validity, Bidder eligibility and Technical compliance of the Product (Card) proposed are evaluated based on the documents submitted with the Technical Bid. Non-responsive Bidders are eliminated from further evaluation.</p> <p>Financial Bid will be subsequently opened only if the bidder is Responsive and financial as well as post-qualification evaluation is carried out on Responsive Bidders.</p>

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	<p><b>Pre and Post Qualification Requirements (ITB 37)</b></p> <p>(i) Bidder (if a single bidder) or the Principal (in case of "JV") shall have more than five (05) years of experience, as at date of closing of Bid, in manufacturing ISO/IEC 7810, ISO/IEC 10373 and ISO/IEC 24789 compatible secured Identity Documents (ID Cards, Driving Licenses, e-Passports, Government Health Cards, etc.) with polycarbonate base and security features. Samples, Test Reports, Customer References or any other relevant documentary evidences submitted with the Bidding Document as proof (as per ITB- 11.1 (e) (d) of BDS), will be evaluated and ranked. If not submitted, Bid is treated as non-responsive and shall be rejected.</p> <p>(ii) The Bidder (if a single bidder) or the Principal (in case of "JV"), bidding for this tender, shall have manufactured and supplied not less than total of five (05) million ISO/IEC 7810, ISO/IEC 10373 and ISO/IEC 24789 compatible 100% polycarbonate Identity Cards (with security and other features requested in this procurement) from three (03) projects from three (03) different customers within 2018.01.01 – 2023.10.31, from the production site / factory / plant declared for manufacturing pre-printed cards for this procurement.</p> <p>POs and Customer References as well as sample ID Cards and relevant Test Reports submitted with respect to said three (03) projects as proof of ID Cards manufacturing capability of Principal (as per ITB- 11.1 (e) (e) of BDS), will be evaluated and ranked. If aforesaid proofs are not submitted or not acceptable and requested standard of ID Card manufacturing experience is not evidenced by above submissions, Bid is treated as non-responsive and shall be rejected.</p> <p>All References of previous supplies to the Purchaser by Principal, if any, shall be considered when evaluating experience and if not satisfactory, such bid is treated as non-responsive and shall be rejected.</p>		<p>Responsive Bidders are ordered according to minor Deviations identified in each bid, Delivery period, Manufacturing experience, Manufacturing capacity, Financial strength. Those information is used for the post-qualification evaluation of the lowest evaluated bidder.</p>
12	<p><b>Page 41: Delivery Schedule.</b> Delivery Period 150 days</p>	<p>Q1. Revise the number of days for 2nd and 3rd batches as 120 days.</p>	<p><b>Answer to Q1, Q2:</b> Delivery Period of 2nd and 3rd batches is changed to <b>120 days</b> from the date of order by the Purchaser</p>

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		Q1. Request to change 2nd and 3rd batch delivery requirement as within 135 days from the date of order by the Purchaser or a firm forecast to bidder to be given at least 3 months in advance to order by the Purchaser so that bidder can procure raw materials and be ready to start card production when order by the Purchaser is given.	
	<b>Page 42 - 43: Item No. 5 – Physical Dimensions</b>	Q1. What do you mean by “Detailed Structure” of the Card?	<b>Answer to Q1:</b> Proposed card structure similar to the requested structure depicted on Page 43.
	<b>Page 44: Item No. 10 – Pre-printed information”</b>	Q1. Assume that the number of colors that must be pre-printed as part of the card security (for the front and back sides of the card) are 4 visible colors. Please confirm.  Q2. Assume that card stock serial number that should be printed on the card can be done by using laser engraving. Please confirm.	<b>Answer to Q1:</b> Colors depend on the design artwork with security features  <b>Answer to Q2:</b> Card serial number shall be printed by the Principal Manufacturer and the set of serial numbers shall be provided to the selected Bidder by the Purchaser after production is commenced.
14	<b>Page 44: Item No. 12 - Static Security Features</b>  1. DOVID – front side of the card - Inlayer DOVID - Bidders are expected to provide a metallic & transparent holographic element embedded inside of the card as per the diagram in item no 05 and a portion of such hologram will be placed on card holder's photo.	Q1. Accept DOVID with either similar/equivalent to metallic & transparent holographic element or transparent optical colour changeable element.	<b>Answer to Q1: No.</b> Requirement remains same as original Bid document.
16	<b>Page 46 – 47, Item No 17 – Testing and Certification</b>  All Cards must be technically, mechanically and physically similar without any differences such as alignment, thickness, etc. and entire supply of Cards will be rejected if any defects or discrepancies detected. If any defects or discrepancies detected after cards have been delivered and are in use, supplier shall be responsible and a penalty will be imposed as specified in the Contract Data of the Bid Document.  Purchaser shall print the cards using existing personalization system (IXLA ID 5) after cards are received to the Purchaser. If in case, cards do not meet the expected results, Purchaser shall reject the cards.	Q1. Certain points are related to the personalization system or machine, not for the card. (Ex: point c to h). Please clarify?  Q2. Laser engravers have a lot of parameters that control their output: beam power, beam duty cycle, beam scanning speed and others. Based on our experience, compatibility of a specific card to your existing personalization system may require fine-tuning those parameters in your printer and / or software. Please confirm that this fine-tuning of parameters was taken into account as being part of the compatibility testing.  Q3. If we provide multiple types of sample cards to demonstrate all security feature, do you require 50 from each type?	<b>Answer to Q1, Q2:</b> Personalization system is already in place. Card must be compatible with the specifications of existing Personalization system.  <b>Answer to Q3: No.</b> Total 50 cards from all types  <b>Answer to Q4, Q5, Q6, Q7:</b> Sample cards from previous projects with relevant test reports <b>OR</b> sample cards previously made by manufacturer to demonstrate capabilities and experience with relevant test reports <b>OR</b> samples specifically made for this tender with relevant test reports can be submitted.  <b>Answer to Q8:</b> DOVID is <b>mandatory</b> . Bidder can submit <b>multiple types of sample cards</b> to demonstrate all security feature requested. All may not be in one card.



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	<p>The card to be supplied for this Bid must be 100% compatible with the following laser engraving requirements of the Personalization System, such as;</p> <ol style="list-style-type: none"> <li>Personalization devices that are compatible with ISO/IEC 7810 complaint ID cards.</li> <li>Personalization compatibility - Personalization system must be compatible with standard non-invasive, non-contact inner-layer personalization (laser engraving) with 600 dpi or better and personalized security features systems on both surfaces (i.e. front and back).</li> <li>Duplexing capability - Personalization devices must support automatic duplex personalization (i.e. personalization on both sides of the card)</li> <li>Laser source - The personalization device must be equipped with a air-cooled solid-state laser source (Diode Pumped Solid State Laser or compatible) suitable for personalization of ID cards on specified materials</li> <li>Laser power and safety - Laser power must be 10W or higher. Appliance must be certified for Class I or better in terms safety</li> <li>Card Material Types - Must be compatible with 100% Polycarbonate ID card materials. The device must be compatible with the structural and security features of ID cards</li> <li>Personalization types - The device must be capable of sub-surface and tactile laser engraving</li> <li>Personalization area - Should not be less than 0.2 inches from all card edges</li> </ol> <p>Bidder shall submit, with the Bidding Document, 50 Nos. of non-personalized printable and testable Pre-printed sample cards (shall not be blank cards) with relevant Test Report from ISO/IEC 17025 certified independent laboratory (not related to Principal or Lead Bidder), in order to emphasize that the Principal is capable of supplying 100% polycarbonate Pre-printed ID Cards compatible with the requested security and other features and ISO compatibilities with respect to this procurement. If the sample cards cannot be personalized within above mentioned ranges in the existing personalization environment of Purchaser, the Bid is treated as non-responsive and shall be rejected. (These are samples from either</p>	<p>Q4. Regarding the 50 sample cards to be submitted with the proposal – Please confirm that it is sufficient to supply the laboratory test report which we have received on our generic polycarbonate cards, taking into account that the sample cards that will be provided, are of the same type and characteristics of those the cards that were submitted for the laboratory test.</p> <p>Q5. Do we need to print new sample cards for this project?</p> <p>Q6. Can we submit previously printed sample cards which can be printed and tested?</p> <p>Q7. Do we need to submit a new test report having tested the sample cards specially made for this project or can we submit a previous test report?</p> <p>Q8. Please confirm whether the sample shall contain ALL security features listed in this tender?</p> <p>Q9. Confirm whether card should contain a tactile element</p>	<p><b>Answer to Q9: No.</b></p>

No.	Purchaser Requirement as specified in the Bid Document	Bidders' Query	Purchaser Response / Clarification
	previous projects or samples made by manufacturer to demonstrate capabilities and experience. Need not be specifically designed for this tender. Bidder can submit multiple types of sample cards to demonstrate all security feature requested including DOVID.)		
	<b>Page 48:</b> <b>Delivery and re-order lead time</b>	Q1. What is the quantity of minimum re-order ID Cards?	<b>Answer to Q1:</b> Refer Delivery schedule for re-order quantity.
17	<p><b>Page 66 - 67: CC 15.1 Terms of Payment</b></p> <p>CC 15.1 – The method and conditions of payment to be made to the supplier under this Contract shall be as follows.</p> <p>As per the purchase order, payments shall be made in LKR at the selling exchange rate published by central bank on the date of delivery. All taxes and levy shall be paid or settled by the Supplier.</p> <p>Selected Supplier shall supply 250 Nos. Pre-printed Cards (within 45 - 60 days), with all security features as per the artwork given, from signing the contract agreement and non-disclosure agreement, for further verifications (Pre-testing) from an independent laboratory nominated and selected by the Purchaser to confirm their compliance to technical specifications. The 250 Cards used for the pre-test should not be included in the 1,000,000 Cards. (as per the terms and conditions in contract agreement)</p> <p>From the card stock delivered as per the delivery schedule, randomly selected 250 Nos. of cards will be tested again from an independent laboratory nominated and selected by Purchaser, and compared with the pre-tested cards. These 250 cards shall be included in 1,000,000. (as per the terms and conditions in contract agreement)</p> <p>Letter of Credit (LC) shall be opened by the Supplier (Lead Bidder in case of "JV") at the supplier's bank. Upon delivery and sample test results accepted by the Purchaser, 98% of the total contract price (if the total quantity is delivered), will be paid to the Supplier (Lead Bidder in case of "JV").</p> <p>The balance 2% shall be released only after the complete utilization of the total quantity of one million Cards. No payment delays will be</p>	<p>Q1: Clarify the 1,000,000 cards instead of 5,000,000 cards mentioned in paragraph 2.</p> <p>Q2. If the Bid will be submitting in Consortium, Can the Performance Guarantee is issued in the name of Local Partner (Lead Partner)?</p> <p>Q3. How will the Performance Bond be released as per the Delivery Period?</p> <p>Q4. Will the 2% be retained from the Total 5Mn Order or be retained from each batch as per Page 41 Delivery Schedule</p>	<p><b>Answer to Q1:</b> 1,000,000 should be corrected as 5,000,000</p> <p><b>Answer to Q2: Yes.</b></p> <p><b>Answer to Q3:</b> Performance Bond for 5Mn cards is released with the submission of Performance Bond for 3Mn cards with the 2<sup>nd</sup> order. In turn, Performance Bond for 3Mn cards is released with the submission of Performance Bond for 1.5Mn cards with the 3<sup>rd</sup> order.</p> <p><b>Answer to Q4:</b> Retention is released batch-wise after cards stock of each batch is utilized.</p>

No.	Purchaser Requirement as specified in the Bid Document	Bidders' Query	Purchaser Response / Clarification
	<p>experienced.</p> <p>Price revisions are not entertained and no penalty shall be paid to the bidder by the purchaser for payment delays under any circumstances as such.</p>		
18	<p><b>Purchaser Name and Address</b></p>	<p>Q1. The Purchaser's address is given as "Commissioner General, Department for Registration of Persons, 13th Floor, Suhurupaya, Battaramulla."</p> <p>Please confirm the above address for all documents, including all letters, declarations and bid security.</p> <p>Q2. Kindly confirm the full name and address we need to obtain the bid security for.</p> <p>Q3. Kindly confirm the full name and address we need to address all other legal / other documents to (Power of Attorney, Declaration Letters, Manufacturer's Authorization, Local Agent Authorization etc.)</p>	<p><b>Answer to Q1, Q2, Q3: Letter of Technical Bid, Bid Submission Form, Cover of Bid</b> and Covering letters related to Submission of Bid should be addressed to : Chairman Cabinet Appointed Procurement Committee, Ministry of Public Security, 14<sup>th</sup> Floor, "Suhurupaya", Subhuthipura Road, Battaramulla.</p> <p><b>Bid Security, Performance Security, Manufacturer Authorization Letter (MAL) and other letters related to ITB 11.1 requirements submitted with the Bid</b> should be addressed to Commissioner General of Department for Registration of Persons, 13<sup>th</sup> Floor, "Suhurupaya", Subhuthipura Road, Battaramulla.</p>
	<p><b>Date of Templates</b></p>	<p>Q1. Please clarify the "Date" to be put in letters, authorizations and declarations and bid submission form.</p>	<p><b>Answer to Q1:</b> Date between 1.11.2023 and Bid Closing Date.</p>
19	<p><b>General Addendum to the Original Bid Document</b></p>		<p>All Bidders must consider all clarifications, explanations, amendments and requirements specified in this Pre-Bid Clarifications together with Pre-Bid Minutes and Annexure 01 as the <b>Addendum 01</b> to the Original Bid Document, and must be included in the Bid duly signed by the relevant authority. Bid shall be complied with all clarifications, explanations, amendments and requirements specified in this Pre-Bid Clarification document, Pre-bid Minutes and the Annexure 01. <b>Bid shall be rejected as non-responsive otherwise.</b></p>

Chairman,  
Cabinet Appointed Procurement Committee,  
Ministry of Public Security,  
14<sup>th</sup> Floor, “Suhurupaya”, Subhuthipura Road,  
Battaramulla.

Dear Sir,

**Procurement of One Million Pre Printed Cards for the issuance of National Identity Card - PS/03/PB/PR/05/35/23**

We hereby certify that twelve (12) pages of Pre-Bid Clarifications together with Pre-bid Minutes and Annexure 01 have been received by us and considered for pricing and bidding as a part of the original Tender Document in accordance to the “Instructions to Bidders”, Clause 11 – Documents Comprising of the Bid, in Tender Document.

Yours Truly,

Signature of the Bidder: .....

Company Seal .....

Date .....

**“Bidders shall enclose this letter with the “ORIGINAL” of Tender submission as a bid validity and completeness requirement.”**